

Caregiver Job Description & Qualifications



Qualifications:

1. Employee must be at least 17 years old.
2. Employee must be able to complete infection control training and have no communicable diseases. Employee must be familiar with the OSHA blood-borne Pathogen standards and observe all policy and procedures to protect self, other staff, and residents from infections.
3. This job will require, at times, the employee to lift in excess of 50 lbs in helping residents. Proper lifting techniques must be used to avoid injury to staff or resident.
4. All certifications required per state regulations must be obtained in a timely manner. Failure to get certifications in CPR, First Aid, and med pass class may result in dismissal.
5. Must be able to pass a drug test and criminal background check.
6. Be in good general health.
7. Must have reliable transportation.
8. Be compassionate and give excellent resident care.
9. Employee must be able to communicate effectively, both written and verbal.
10. Have basic computer knowledge.

Job duties include, but are not limited to:

- Housekeeping includes dusting, vacuuming, take out garbage, clean bathrooms, etc.
- Resident and facility laundry
- Make and change beds
- Assist residents with toileting, bathing, dressing, grooming, and all other ADL's
- Plan and prepare meals followed by dishes and clean-up
- Pass out and assist with medications
- Assist with snacks, meals, and activity participation
- Responsible for daily logs and some resident documentation
- Attend 8 staff in-service trainings per year

I have read and fully understand my job duties, and the qualifications, and I agree to comply with all requirements. I understand that I will be evaluated on these tasks.

Employee Signature _____ Date _____