

Room Clean Schedule



PLEASE CHANGE RESIDENT BEDDING ON ROOM CLEAN DAYS.

Monday AM Shift:

Room 1, and Room 2

Tuesday AM Shift:

Room 4, and Room 5

Wednesday AM Shift:

Room 7, and Room 8

Thursday AM Shift:

Room 10, and 11

Friday AM Shift:

Room 13, and Room 14

Monday PM Shift:

Room 3

Tuesday PM Shift:

Room 6

Wednesday PM Shift:

Room 9

Thursday PM Shift:

Room 12

Friday PM Shift:

Room 15

- On **Saturdays** ALL staff stock the laundry room and resident rooms with house supplies.
Example: Toilet paper, trash bags, gloves, Kleenex, and wipes.
- On **Saturdays** ALL staff need to check chemical bottles to be refilled for the week. (If you don't know how to refill bottles please ask for help).
- On **Sunday's** ALL staff wipe down all door handles and spray them with hospital spray. ALL staff check resident's room/bathrooms for cleanliness, and touch up any toilets, sinks, or mirrors that need attention. Tidy room, put away clothes etc.
- On **Sunday's** ALL staff need to vacuum the following areas:
 - Common areas
 - All hallways/Rugs
 - All resident rooms