

# The Cottages' Property & Inventory List



## The Cottages' Property & Inventory List

*\*A flat \$50.00 per month fee will be assessed for furniture rentals.*

Please select one of the following: ☐ Move In ☐ Inventory Change ☐ Move Out

Location: \_\_\_\_\_ Room # \_\_\_\_\_

Resident Name: \_\_\_\_\_ Date: \_\_\_\_\_

Resident Signature Upon Move In: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator Signature Upon Move In: \_\_\_\_\_ Date: \_\_\_\_\_

### **Provided at Move In:**

(Initial)		Accounted for at Move Out? Y or N	Replacement Cost:
_____	Shower curtain and rod	_____	\$ 50
_____	Corkboard	_____	\$ 30
_____	Valence (describe) _____	_____	\$ 75
_____	Curtain rods	_____	\$ 25
_____	Laundry Hamper (opt.)	_____	\$ 10
_____	Rent Dresser or Nightstand	_____	
_____	Trash can, paper towel holder, etc.	_____	

### **Furniture, Bedding, and Accessories Provided:**

Item #	Description	Returned? Y or N	Replacement Cost:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Resident Signature Upon Move Out: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator Signature Upon Move Out: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: (Include information about furniture location after Move Out)

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**Please make sure this form is filled out during the admission process, walk through with the family and document. Verify all these items are in the room before signing off. \*A flat \$50.00 per month fee will be assessed for furniture rentals.**