

Resident Emergency Orientation



Resident Name: _____

- _____ Entry and Exit Doors
- _____ How to open and close windows in the resident's room/suite
- _____ Location of Fire Extinguishers (**Next to all doorways and under kitchen sink**)
- _____ Fire Alarms and their locations (**Next to all entry/exit doors**)
- _____ Assembly Areas during drills and Emergencies
(**Meet next to dumpster in the driveway, then wait instructions**)
- _____ Location and operation of phones
(**One in staff office with cordless, one in the kitchen**)
- _____ The posted evacuation plan (Next to all exits, get out those doors)
- _____ Location of emergency phone numbers
(**Posted in Staff office and phone book in kitchen drawer under phone**)
- _____ Fire Drills for Evacuation Policy

Signature of Resident/Responsible Person

Date

Signature of Administrator or Manager

Date